



MACEDONIA BAPTIST CHURCH

Senior Pastor Job Description

Position: Senior Pastor

Location: Arlington, Virginia

Reports to: Diaconate Ministry

Minimum Qualifications: Must be a licensed Baptist Minister in accordance with the Baptist tradition.

Preferred Educational Level: Earned post-secondary Biblical or Seminary Degree from an accredited theological school or a school accredited by the Association of Theological Schools in the United States and Canada.

Type of position and hours: Full-time

Compensation: Based on education and previous church ministry experience.

GENERAL DESCRIPTION:

The Senior Pastor is responsible for providing spiritual leadership and direction through Christ-centered, Biblically-based preaching and teaching, ministering to the spiritual needs of the congregation of the Macedonia Baptist Church (MBC), a Missionary Baptist Church.

The Senior Pastor will integrate his experience, talents, skills, and spiritual gifts with the duties outlined below, and help MBC fulfill its Vision Statement: *“Becoming Active Disciples through Commitment, Witness, Love and Relationship”* and Mission Statement: *“Transforming Lives through the Discipleship of Jesus Christ”*.

The Senior Pastor serves as leader as well as giving active leadership to the pastoral team and paid staff.

MINISTRY REQUIREMENTS AND RESPONSIBILITIES:

Spiritual Emphasis:

1. Provide spiritual leadership to the church body through regular preaching, discipleship, prayer, weekly worship services and special themed services.

2. Provide spiritual counseling to individuals and families of our congregation focusing on biblical instruction and prayer, leading them to grow in their Christian faith.
3. Provide spiritual counseling to individuals from the community who are not directly involved in our church family with an evangelistic emphasis.
4. Set spiritual themes and over-arching direction for the church worship services and programs.
5. Continue involvement in the community (e.g. serving on county, regional and non-profit commissions, boards, etc.).

Administrative Emphasis:

1. Fulfill necessary administrative duties (reporting/documenting ministry progress, liaison with Diaconate Ministry and oversee church employees).
2. Represent the church at local and national association meetings.
3. Continue to pursue regular Professional Development (e.g. theological/ministry upgrading, conferences, etc.).
4. Participate in annual Pastoral reviews from Diaconate Ministry. The pastor will also review the leadership and health of the church and share it with the Diaconate.
5. Oversee and administer communion, baptisms, new memberships, weddings, and funerals.
6. Organize annual leadership retreats and/or conferences for vision and goal planning in conjunction with the ministry chairs.
7. Complete other administrative duties as needed and assigned.

Spiritual Life:

1. Demonstrate a healthy and growing relationship with Jesus Christ and exhibit the Fruit of the Holy Spirit.
2. Live a lifestyle consistent with scriptural principles and teachings.
3. Commit to living and working within the guidelines of the MBC Covenant.
4. Commit to the process of ordination with the Northern Virginia Minister's Conference.
5. Agree with the MBC Doctrinal Statement, Constitution and Bylaws.
6. Commit to regular study and prayer, both privately and public, at home and at the church.
7. Demonstrate strong Biblical knowledge and aptitude for spiritual ministry.