

Plymouth Haven Baptist Church

*8600 Plymouth Road
Alexandria, Virginia 22308*

Director of Children's Ministry Part-time Position Description

Purpose: Provide opportunities for children, and their families to become, grow and serve as disciples of Jesus Christ. Develop children's ministry with the goal of nurturing a deeper faith, understanding, and commitment to Jesus Christ. This position reports to the Senior Pastor.

Qualifications: A strong personal faith in Jesus Christ as Lord and Savior as evidenced by a lifestyle devoted to Him, a passion and enthusiasm for children and their development as believers, self-motivated and able to work with small and large groups, parents, and staff.

Duties & Responsibilities:

- Teach children's sermon and children's church during worship service.
- Conduct Kids Club, Sunday evening program for children.
- Organize special events on a quarterly basis such as Easter Egg Hunt, Parent's Night Out.
- Support Annual Vacation Bible School.
- Organize an annual children's Christmas program.
- Coordinate with the Youth Director to ensure the children's program provides a solid foundation for progression to the church's youth program.
- Provide spiritual support to the children in their development as believers and to their parents in effectively fulfilling their Christian parenting roles.
- Keep parents and children informed of ministry strategies and plans in ways that encourage partnership and involvement.
- Identify and execute ministry opportunities for children
- Communicate and update church leaders and parents regarding the children's ministry.
- Develop and manage the children's ministry budget.
- Stay current with children's ministry research and practices.
- Other duties as assigned

Biblical References:

Matthew 18:5-6; Matthew 19:14; Deuteronomy 6:4.