



Staff Role	Associate Campus Director
Direct Report	Campus Pastor
Contact Email	humanresources@mtararat.org
Campus	Fredericksburg

Mission of The Mount: For one more we Invite, Gather, Give, and Volunteer.

Responsibilities: The Associate Campus Director will focus on family ministry teams and programming from birth through high school. This person will also champion campus administration, support other ministries and initiatives.

This includes but is not limited to:

- Preparation of all materials for kids and students. Scheduling and communicating with all volunteers for kids and students.
- Training, leading, and recruiting lead volunteers and ministry volunteers for kids and students.
- Developing and growing a middle and high school ministry.
- Follow up with families including assisting children to take next steps.
- Arranging child dedications, child baptisms, graduations, promotion Sundays, that correlate with our Stafford Campus practices.
- Coordinating and arranging stage and environment decoration.
- Coordinating brand and culture transfer of Stafford site/central to Fredericksburg, including meetings with Stafford team.
- Run weekly VIP time with Family Ministry volunteers and promote leadership development.
- Ensure all of the first-time guests, prayer requests, or guests taking next steps are followed up with personally or entered into a set process.
- Assist with Next Steps process at Campus.
- Provides support for campus ministries and campus care.
- Champion our team culture of Fun, Encouragement, Excellence, and Trust.
- Be committed to our overall church values which are: Invite, and Gather, Give and Volunteer.
- Coordinate and execute special family ministry events (outings for students, WinShape, camps, retreats etc.).
- Campus wide initiatives or other responsibilities set by the campus pastor.

Qualifications:

- Must have and maintain a growing relationship with Jesus Christ and have a working knowledge of the Bible.
- Must be proficient in communication (written and verbal).
- Two-five years of leadership experience with a proven track record of achievement and growth.
- A Bachelor's degree or higher is preferred.
- An energetic personality engaging with families leading them to connect with the church.
- Confidence in knowing you are being called to full-time ministry. Two-three years experience in ministry as a volunteer or staff is ideal.
- Familiarity with multi-site operations is a bonus.